

Pondicherry Engineering College, Puducherry
Academic Section

REF: PEC/ACAD/

Date:

Application for Readmission after Temporary Break

1. Name of the Student :
2. Enrollment No :
3. Programme : B.Tech./M.Tech./M.C.A./M.Sc./M.Phil
4. Branch/Specialization :
5. Department :
6. Academic Year and Semester in which the student discontinued :
7. Reason for discontinuance : Attendance Shortage/Health or Personnel Ground/Disciplinary Action/Other (Specify)
8. Discontinuance Order No. and Date :
(attach the office order copy)
9. Academic Year and Semester in which readmission is requested :

Details of Fee Paid		Amount	Receipt No.	Date
a)	College Fee / Dues if any (attach receipt copy)			
b)	Hostel Fee / Dues if any (attach receipt copy)			
c)	Readmission Fee (attach receipt copy)			

Signature of the Parent / Guardian

Date:

Signature of the Student

Date:

FOR OFFICE USE

Received the Application	The Application is verified and found to be in order
Date: Receipt Section	Date: Dealing Assistant (Academic)
The student is readmitted in to the Programme	
Assistant Registrar (Academics)	Dean (Academics)
PRINCIPAL	
Date:	
<u>Submitted to Coordinator IIS</u> Kindly update the student Enrolment List	<u>Returned to Assistant Registrar (Academics)</u> Student List is Updated
Date: Assistant Registrar (Academics)	Date: Coordinator IIS
<u>Copy to:</u> The Head of the Department for information and file	