

Professional Development Courses
PDC02: Specific Field Knowledge Training – Proposal

1.	Course Title		
2.	Department Offering the Course / Submitting the Proposal for Certification Courses	CE/ME/EC/CS/EE/EI/CH/IT/Others (Specify) -	
3.	Course Offered by	Outside Faculty / In-house Faculty/ NPTEL/	
4.	Name of the Outside Faculty		
	Qualification		
	Designation		
	Affiliation		
5.	Name of In-house Faculty / Faculty Coordinator		
6.	Nature of the Course	Theory / Practice / Both Theory and Practice	
7.	Expected Level of Students	B.Tech. : II Year / III Year / IV Year M.Tech. : I Year / II Year Inter Disciplinary (Mention the Disciplines)	
8.	Credit for the Certification Course	One / Two	
9.	Course Outline and Objectives (attach separate sheet if required)		
10.	Topics to be Covered (attach separate sheet if required)		
Sl. No	Topics	Number of Theory Hours	Number of Practice Hours
Total Number of Contact Hours			

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11(a)	Scheme of Assessment (Other than Certification Courses)						
Sl. No	Method of Assessment					Marks Distribution (Out of 100)	
1	Written Test - I						
2	Written Test - II						
3	Assignment - I						
4	Assignment - II						
5	Practice Test - I						
6	Practice Test - II						
Allotment of Marks for Each Grade							
S		A		B		C	
11(b)	Scheme of Assessment (Certification Courses)						
Performance of the student in the course will be graded as S/A/B/C by the course coordinator by mapping the score earned by the student (<i>as indicated in the certificate</i>) to an Equivalent Grade.							
12.	Documents Enclosed						
Sl. No	Document Details					Tick	
1	Brief Resume of the Outside Faculty						
2	Letter of Consent from the Outside Faculty						
3	Course Objectives and Topics Covered						
4	Certification Course Details						

The Proposal for conducting the 'Specific Field Knowledge Training' is submitted to the Dean (Academics) for necessary approval of the *Academic Courses Committee*

Signature of the Faculty Coordinator
Date:

Signature of the HoD
Date:

FOR DEAN'S OFFICE USE	
The Proposal was placed for discussion and recommendation in the <i>Academic Courses Committee</i> meeting held on _____. The Proposal was Approved	
Signature of Dean (Academics) Date:	Signature of the Principal Date: